

6951 Westminster Highway, Richmond, BC  
Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5  
Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit [www.worksafebc.com/WCA2019](http://www.worksafebc.com/WCA2019) or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

**Inspection Report #202218343084A**

Employer Name	Jobsite Inspected	Scope of Inspection
THE UNIVERSITY OF BRITISH COLUMBIA	14500 Silver Valley Road Malcom Knapp Research Forest Maple Ridge BC V4R 2R3	Risk Management Basics (RMB)

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Jun 30, 2022	Jun 30, 2022	Jul 05, 2022	Email

**THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING**

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE  
PLEASE READ FULL REPORT**

## INSPECTION NOTES

Injury and disease prevention begins with a solid foundation in health and safety at the workplace and the first step to achieving this is to effectively identify workplace hazards and control inherent risks.

The purpose of this inspection is to:

- familiarize the employer with the basics of workplace risk management while ensuring regulatory obligations are being met,
- improve the employer's understanding of the value of these requirements while ensuring the risks that have the greatest impact on their workplace are effectively managed, and
- provide resources that can assist with meeting these requirements.

### **Background - The Basics of Risk Management:**

1) IDENTIFY and ASSESS workplace hazards and risks (*A "hazard" is anything with the potential to cause an injury to a worker and a "risk" is the chance of injury when an individual is exposed to a hazard.*)

- This can be done by **asking** workers/supervisors what specific job-related safety concerns they have, collecting and **reviewing** information such as manufacturer instructions or previous incident investigation documents, and **inspecting** the workplace with a focus on observing job function tasks/processes.
- Once the hazards are identified, assess the risks that these may pose to ensure the best solutions are implemented in the right places. Asking workers/supervisors for their ideas on barriers and controls is important and valuable.

2) CONTROL the risks by **following the hierarchy of controls** (elimination, substitution, engineering controls, administrative controls, and personal protective equipment) while ensuring compliance with regulatory requirements.

- This approach helps guide decisions on how to eliminate or reduce risks and ranks risk controls from the highest level of protection and reliability to the lowest.

3) COMMUNICATE

- Through **orientation, training, work procedures and signage** workers are made aware of current workplace hazards and how these are controlled and managed, as well as how to report potential new hazards and risks. See References section OHS3.3.

4) MONITOR

- Continue to **monitor the effectiveness** of current risk controls and identify new or changing hazards and risks through supervision, inspections, and incident investigations. See References section OHS3.5 and WCA69(1).

### **Worker Engagement:**

- Ensure there is worker representation throughout the risk management process by involving those from the joint health and safety committee or safety representatives. Workers are often best positioned to identify health and safety concerns such as emerging workplace hazards and unsafe conditions as well as provide insights into how they can be controlled, and this can inform the risk management approach on how to move forward. See References section WCA31, OHS3.26(1) and OHS3.26(2).

### **Discussions/Observations:**

This Inspection focused on verifying that the employer is meeting their regulatory obligations to support effective and sustainable risk management in their workplace. I discussed the steps for effective risk management (as outlined above) in detail with the employer representative. This employer appears to have a satisfactory understanding of how to competently deploy the basics of risk management at this workplace.

### **Managing Risk Resources:**

WorkSafeBC has several resources that can help you meet your requirements and improve health and safety in your workplace:

- Managing Risks in your workplace - <https://www.worksafefbc.com/en/health-safety/create-manage/managing-risk>
- Basics of risk management: Four steps to a healthy and safe workplace - <https://www.worksafefbc.com/en/resources/health-safety/information-sheets/basics-risk-management?lang=en>
- Creating and Managing a Healthy and Safe Workplace - <https://www.worksafefbc.com/en/resources/health-safety/books-guides/creating-managing-healthy-safe-workplace?lang=en>



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If you have any questions or concerns, please do not hesitate to contact me for more information.

<Officer Name>

<Officer Contact Information>

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\*\*Refer to regulations referenced for additional information related to discussion\*\*  
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For information on workplace health and safety, call toll-free within BC 1-888-621-SAFE (7233), visit the WorkSafeBC web site [www.worksafebc.com](http://www.worksafebc.com), or download the mobile APP.

If any person at this workplace has questions or requires further information regarding this inspection report, please contact:

Ray Goulding  
Occupational Safety Officer, Prevention Field Services  
P | 604.232.1956 F | 604.232.5950 | Call Centre 1.888.621.7233  
E | [ray.goulding@worksafebc.com](mailto:ray.goulding@worksafebc.com)

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**REFERENCES**

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
<p>REF0(1)</p> <hr/> <p>Risk Management Basics</p>	<p>Discussed Risk Management Basics with employer</p>
<p>OHS3.3</p> <hr/> <p>The occupational health and safety program must be designed to prevent injuries and occupational diseases, and without limiting the generality of the foregoing, the program must include:</p> <p>(a) a statement of the employer's aims and the responsibilities of the employer, supervisors and workers,</p> <p>(b) provision for the regular inspection of premises, equipment, work methods and work practices, at appropriate intervals, to ensure that prompt action is undertaken to correct any hazardous conditions found,</p> <p>(c) appropriate written instructions, available for reference by all workers, to supplement this Occupational Health and Safety Regulation,</p> <p>(d) provision for holding periodic management meetings for the purpose of reviewing health and safety activities and incident trends, and for the determination of necessary courses of action,</p> <p>(e) provision for the prompt investigation of incidents to determine the action necessary to prevent their recurrence,</p> <p>(f) the maintenance of records and statistics, including reports of inspections and incident investigations, with provision for making this information available to the joint committee or worker health and safety representative, as applicable and, upon request, to an officer, the union representing the workers at the workplace or, if there is no union, the workers at the workplace, and</p> <p>(g) provision by the employer for the instruction and supervision of workers in the safe performance of their work.</p>	<p>Reference for employer</p>
<p>OHS3.5</p> <hr/> <p>Every employer must ensure that regular inspections are made of all workplaces, including buildings, structures, grounds, excavations, tools, equipment, machinery and work methods and practices, at intervals that will prevent the development of unsafe working conditions.</p>	<p>Reference for employer</p>

Reference	Details Discussed
<p><b>WCA31</b></p> <p>An employer must establish and maintain a joint health and safety committee:</p> <ul style="list-style-type: none"> <li>(a) in each workplace where 20 or more workers of the employer are regularly employed, and</li> <li>(b) in any other workplace for which a joint committee is required by order.</li> </ul> <p>Pursuant to section 44 of Workers Compensation Act, the employer must post any order written under Division 5 of the OHS Provisions and keep it posted for 12 months.</p>	<p>Reference for employer</p>
<p><b>OHS3.26(1)</b></p> <p>In this section, a reference to a joint committee does not include a joint committee established and maintained under section 32 of the Workers Compensation Act, if</p> <ul style="list-style-type: none"> <li>(a) an order under section 32 (1) of the Workers Compensation Act respecting the joint committee provides for a variation as set out in subsection (2) (b) of that section of that Act, and</li> <li>(b) the variation is in regards to evaluating the joint committee.</li> </ul>	<p>Reference for employer</p>
<p><b>OHS3.26(2)</b></p> <p>An employer must ensure that, with respect to each of the employer's joint committees, a written evaluation is conducted annually by</p> <ul style="list-style-type: none"> <li>(a) the co-chairs of the joint committee or, with respect to each co-chair, the member or members of the joint committee designated by the co-chair, or</li> <li>(b) the employer or a person retained by the employer.</li> </ul>	<p>Reference for employer</p>
<p><b>WCA69(1)</b></p> <p>An employer must conduct a preliminary investigation under section 71 and a full investigation under section 72 respecting any accident or other incident that:</p> <ul style="list-style-type: none"> <li>(a) is required to be reported under section 68,</li> <li>(b) resulted in injury to a worker requiring medical treatment,</li> <li>(c) did not involve injury to a worker, or involved only minor injury not requiring medical treatment, but had a potential for causing serious injury to a worker, or</li> <li>(d) was an incident required by regulation to be investigated.</li> </ul>	<p>Reference for employer</p>



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Reference	Details Discussed
<p><b>WCA21(1)</b></p> <p>Every employer must ensure the health and safety of:</p> <ul style="list-style-type: none"><li>(i) all workers working for that employer, and</li><li>(ii) any other workers present at a workplace at which that employer's work is being carried out, and</li></ul> <p>(b) comply with the OHS provisions, the regulations and any applicable orders.</p>	<p>Reference for employer</p>



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Employer #	Mailing Address	Classification Unit #	Operating Location
11284	C/O BRUCE ANDERSON DONALD RIX BUILDING 2389 HEALTH SCIENCES MALL ROOM 336 VANCOUVER BC V6T 1Z3	765010	009

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)	Workers onsite during Inspection	Notice of Project Number
N	N	N		1	

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organization & Local
Sean Pledger	Sean Pledger	Not Available	

WorkSafeBC Officer Conducting Inspection	Contact Details	
Ray Goulding	Phone: (604) 232-1956	Email: Ray.Goulding@worksafebc.com

Inspection Time*	Travel Time*
1.25 hrs	0 hrs

\*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

**Request a Review**

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.

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