

6951 Westminster Highway, Richmond, BC
 Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5
 Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit www.worksafebc.com/WCA2019 or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

Inspection Report #202316973059A

Employer Name	Jobsite Inspected	Scope of Inspection
THE UNIVERSITY OF BRITISH COLUMBIA	Human Resources c/o WCB Claims Administrator Technology Enterprise Facility 3 (Tef3) Vancouver BC V6T 1Z3	incident notification

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
May 31, 2023	May 31, 2023	Jun 01, 2023	Email

THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE
PLEASE READ FULL REPORT**

INSPECTION NOTES

On May 31, 2023, prevention officer L. Gibbins spoke by phone, to an employer representative (the employer) regarding an incident notification. The *Workers Compensation Act* (WCA) and the Occupational Health and Safety Regulation (Regulation) were used as a basis for compliance.

The following information was discussed (but not limited to):

I. INCIDENT

The following information is known about this incident:

- date of incident: May 31, 2023,
- a worker fainted and hit their head,
- it was undetermined if the worker lost consciousness for a few seconds,
- first aid services attended the scene, and
- the worker was transported by first responders to a nearby hospital.

II. PRELIMINARY INVESTIGATION and FULL INVESTIGATION (Employer Incident Investigation Report)

The employer stated they are performing an investigation into the incident as required under sections 71 and section 72 of the WCA.

Refer to Regulation Referenced Section for additional information.

At the time of this inspection, no violations of the Workers Compensation Act or the Occupational Health and Safety Regulation were cited. This decision relates only to this inspection date and location noted on this inspection report. A follow-up inspection may occur and/or a Notice of Compliance document may be required if order(s) are noted in a future inspection.

III. PLAN

The employer will upload the full incident investigation report (EIIR) into their employer's portal by June 30, 2023. Additionally, the employer will notify this officer by email when they have completed the upload.

Additional information may be found on the WorkSafeBC website:

<http://www.worksafebc.com>

Please contact this officer if you have any questions.

Laura Gibbins, CRSP, BScN
Occupational Safety Officer
WorkSafeBC - Prevention Field Services
Phone: 604-244-6479
Fax: 604-231-8662
E-mail: laura.gibbins@worksafebc.com

To report a serious accident/incident call 604.276.3100 or 1.888.621.7233 toll-free within B.C. To report after hours health and safety emergencies call 1.866.922.4357.

REFERENCES

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
WCA71(2)(a) The employer must ensure that a report of the preliminary investigation is prepared in accordance with the policies of the board of directors.	Discussed with employer
WCA72(2)(a) The employer must ensure that a report of the full investigation is prepared in accordance with the policies of the board of directors.	Discuss with employer

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Employer #	Mailing Address	Classification Unit #	Operating Location
11284	C/O WCB CLAIMS ADMINISTRATOR HUMAN RESOURCES 6TH FLOOR 6190 AGRONOMY RD VANCOUVER BC V6T 1Z3	765010	223

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)	Workers onsite during Inspection	Notice of Project Number
N	N	N			

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organization & Local
Ola KULESZA	Paul Wond	Not Applicable	Association of Administrative Professional Staff at UBC

WorkSafeBC Officer Conducting Inspection
Laura Gibbins

*Inspection Time	*Travel Time
0.75 hrs	0.00 hrs

*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

Request a Review

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.

WorkSafeBC's online services provide employers with tools to view information and to complete a variety of transactions with us in an easy, fast, and secure way. Through an online services account, you can view and download your inspection reports and compliance agreements, submit Employer Incident Investigation Reports, view your Health & Safety Planning Tool Kit, and more. Visit [worksafebc.com](https://www.worksafebc.com) to log in or create an account.