



APSC Joint Occupational Health & Safety Committee Meeting Minutes

Name of Committee: Faculty of Applied Science

Worker Co-Chair: Sean Buxton, MECH
Employer Co-Chair: Marlene Chow, CHBE

Date: Wednesday, February 14, 2024

Time: 09:00 - 10:30am
Location: Hybrid - CEME 2202 & Zoom Meeting

AGENDA:

<ol style="list-style-type: none"> 1. Roll Call 2. Determination of Quorum 3. Approval of Previous Joint Occupational Health and Safety Committee (JOHSC) Meeting Minutes 4. Additional Agenda Items, Review Actionable Items from Local Safety Team (LST) Minutes & Approval of Agenda 5. Review Central Accident/Incident Reporting System (CAIRS) report of Accidents/Incidents <ul style="list-style-type: none"> • Monthly Incident List & Statistical Summary Report 	<ol style="list-style-type: none"> 6. Review Workplace Safety Inspections (including any changes to equipment, machinery or work processes that may affect the health or safety of workers) 7. Review Education and Training 8. Ongoing Business – Status of Action Items 9. JOHSC Recommendation Letters (Correspondence) 10. New and Other Business 11. Next Meeting 12. Meeting Adjournment
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1. ROLL CALL					
Worker Representatives	Association/Union	Work Location	Present	Regrets	Absent
Aaron Hope	AAPS	MINE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Jensen (A)	FAC	MINE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cindy Wong	AAPS	BPI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erin Hagen	CUPE 116	CHBE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gable Yeung (A)	NUT	ICICS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Lockhart (A)	AAPS	BRIM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heli Eunike (A)	CUPE 116	MTRL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Pelletier	AAPS	MECH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jill Mahy	FAC	NURS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Worker Representatives	Association/ Union	Work Location	Present	Regrets	Absent
Markus Fengler (9:22am)	FAC	MECH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Geyer	AAPS	SALA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ross Sheppard (A)	AAPS	ECE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roza Vaez Ghaemi (A)	CUPE 2278	CHBE/BME	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sabrina Fried	AAPS	ECE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Jackson	AAPS	CIVIL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Buxton	AAPS	MECH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wendie Wu	CUPE 2278	CHBE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employer Representatives	Association/ Union	Work Location	Present	Regrets	Absent
Ailish Statham	AAPS	APSC DO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jody Swift (A)	AAPS	APSC DO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marlene Chow	AAPS	CHBE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resources/ Guests		Work Location	Present	Regrets	Absent
Janet Hankins	Resource	Safety & Risk Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Colwell	Administrator	APSC DO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Thomsen	Administrator	APSC DO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Note: Alternates are indicated by (A)					

2. DETERMINATION OF QUORUM

- a. A minimum of 4 members;
- b. Worker representatives (faculty and staff workers who do not exercise managerial functions) and employer representatives (management workers who exercise managerial functions);
- c. At least half of the members must be worker representatives;

Is there a quorum for this meeting? <i>* If a quorum is not met, the meeting does not qualify as a monthly meeting. The monthly meeting will need to be rescheduled within the same month.</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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3. APPROVAL OF PREVIOUS JOHSC MEETING MINUTES

<i>(Statement to indicate minutes of previous meeting have been read & acknowledged and to record any corrections to it)</i>		
<ul style="list-style-type: none"> • Move to adopt minutes. 	<u>Scott Jackson</u>	<u>Sabrina Fried</u>



3. APPROVAL OF PREVIOUS JOHSC MEETING MINUTES

• List amendments to minutes Moved by: _____ Seconded by: _____

Adjustments: Repeated paragraph

Are the minutes approved?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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4. ADDITIONAL AGENDA ITEMS & APPROVAL OF AGENDA

Approved by Ailish Statham Seconded by Sabrina Fried	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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5. REVIEW CAIRS REPORT OF ACCIDENTS/INCIDENTS:

See the attached incident report: N/A

- Monthly Incident List & Statistical Summary Report *(make note of trends etc. For any general CAIRS information that requires discussion or action, please record under "New Business." Any incident-specific items and follow up requests are to be listed below)*

(* See Legend at the End for Priority and Status Codes)

Item # <small>(Use CAIRS Incident ID #)</small>	Priority	Date	Action Plan <small>(Actions Taken/Need to be taken)</small>	Assigned To	Follow up: Date Pending	Status
			Old reports w/follow up			
			CHBE, CERC, & BRIC			
133629 133628	C	2023-12-22	Head Bump: After working under some equipment, the individual stood up and bumped their head on a gate valve control handle. They applied an ice pack - there was no bleeding or loss of consciousness. Corrective Actions - Install a foam bumper for the underside of the metal equipment where folks are working - Complete	EH (CHBE)		C
			New reports			
			CHBE, CERC, & BRIC			



133779 133771	C	2024-02-01	<p>Equipment breakage: A reactor was being used for experiments. The vessel was stuck to the lid (even after depressurizing). In attempts to release the vessel, the individual pressurized the vessel to about 500psi which led to the vessel blowing off of the lid. The force of impact destroyed the valves on the reactor and the lever bar for lifting the vessel.</p> <p>Corrective Actions</p> <ul style="list-style-type: none">- Take equipment out of commission- Update SOP to include more HAZOP analysis of the unit and get approved by Safety Coordinators <p>In Progress</p>	EH (CHBE)	2024-03-13	IP
			MTRL			
133798 133817	C	2024-02-02	<p>Title: Instron Fixture Crash</p> <p>What happened: A worker from other department came by to use the Instron in FF119. This worker is very familiar with the machine and has used it many times in the past. They were using the larger 3-point bend fixture and during the setup they did not attach the extension rod that separates the top of the fixture from the load frame. This caused the guide rods to crash into the outer rim of the load cell when lowering the crosshead into position. The machine stopped when the power amplifier reached its limit and disabled the frame. There was damage to machine but no injury to worker.</p> <p>Root Cause: The worker had not received training on this specific fixture and was not paying attention when operating the machine. There was no label on the fixture to indicate proper use of extension rod.</p> <p>Action/Resolution: Update documentation and labeling of the fixture and machine. State that training must be received on each specific fixture before being put into use.</p>	HE (MTRL)		C



			Label on the existing fixture to state that there must be an extension attachment used.			
			MECH			
133690	C	2024-01-16	<p>Title: Minor cut on palm</p> <p>What happened: Student cut their hand while using a material punch.</p> <p>Root Cause: The main issue seems to be students not following the SOP (to remove burs before starting to punch, and then not wanting to wear gloves.)</p> <p>Actions and Resolutions:</p> <ul style="list-style-type: none"> • TAs added signs to the sheet collection area and punches, that this equipment has caused injuries in the past/ gloves are mandatory. • Feedback given to instructors: Students receive an SOP, but it does not include specific information about the risks. TA to request a message be sent on canvas letting students know that this equipment has cut students in the past and that using gloves in mandatory. Also reiterate that pliers and emery cloth are available. Consider adding demonstration of what burrs look like under microscope to show why gloves are mandatory. • Requested that the instructors consider changing the experiment - possibly reducing the number of punches students need to complete (50 at the moment.) Part of the reason students avoid using gloves is the task is repetitive so they are trying to speed things up • The LST also suggested the option of adding punitive measures for students that do not follow the SOP. For example, if the TAs see students not wearing gloves, they could deduct marks for that student. <p>This lab has now finished for 2023W, so we would like to ensure things work more smoothly in 2024W. It sounds like</p>	MF (MECH)		C



		we have made improvements compared to last year after there were several similar incidents. However, we would like to avoid all injuries in future.			
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6. REVIEW OF WORKPLACE SAFETY INSPECTIONS (including any changes to equipment, machinery or work processes that may affect the health or safety of workers)									
<i>Attach inspection checklist(s) and report(s) to these meeting minutes and use this table to record the discussion and new recommendation(s)</i>									
		Previous inspections with follow-up items:							
		APSC							
GI-EDC Offices-23/11/14	C	Engineering Design Centre- Office and Administration spaces: 1) No Fire drill in the last 12 months. To be scheduled for 2024. 2) Some, but not all, bookshelves are secured to walls. SR to be submitted once vacant offices are occupied.					RC (APSC)	2024-03-13	IP
		BRIM							
GI- BRIM-23/12/14-01	C	JOHSC Action	Date	Location	Significant Issues	GL (BRIM)	2024-03-13	IP	
		none	10/23/23	341/343 ECE lab bioelectronic materials & devices	1) update emergency contact information 2) post no eating drinking signa 3) assemble spill kit 4) dispose overflowing sharps containers 5) update chemical inventory and post 6) acquire small step ladder 7) rearrange items on overhead shelves				



6. REVIEW OF WORKPLACE SAFETY INSPECTIONS (including any changes to equipment, machinery or work processes that may affect the health or safety of workers)

		none	11/01 /23	442/443 ECE lab 3d -printing	<ul style="list-style-type: none"> 1) fire extinguisher testing expired 2) initiate weekly eyewash testing 3) discard unsafe electrical cords 4) dispose of isopropanol waste (> 25 L) 5) update and post chemical inventory 6) initiate peroxide testing for methyl isopropyl ether 			
		none	10/25 /23	447 ECE lab silicon photonics technologies	<ul style="list-style-type: none"> 1) initiate laser safety protocols (warning signage, laser goggles) 2) update emergency contact signage 3) implement working alone procedures 4) create orientation records 5) rearrange some large items on shelves 6) post updated chemical inventory 7) dispose of waste chemicals 			



6. REVIEW OF WORKPLACE SAFETY INSPECTIONS (including any changes to equipment, machinery or work processes that may affect the health or safety of workers)					
		CHBE, CERC, & BRIC			
GI-CHBE-23/02/08	C	Microwave-assisted pyrolysis (MAP) pilot plan: Not quite ready, waiting for final CSA approval, complete hazard analysis, automating a shutdown, alteration of platform to prevent falls/tripping and Personal Safety Gear. <i>Update – May 10th, 2023: Has been CSA approved and SOP updated – reviewing the new SOP and HAZOP then will reinspect</i>		EH (CHBE)	2024-03-13 IP
GI-CERC/CHBE-23/11/08-05	C	CERC 274 / CHBE 634	<ul style="list-style-type: none"> - Update door signage (274/634) (IP) - Create and keep training records (274/634) (IP) - Remove chemicals from floor (274/634) (IP) - Make appropriate labels for all chemicals in the lab (634) (IP) - SDS's need to be updated (274/634) (IP) - Biosafety cabinet needs to be annually certified (274/634) (last checked July 2022) (IP) - Biosafety permits must be posted in the space (274/634) (IP) - Get lids and labels for the biohazardous waste containers (274/634) (IP) - Overall cleanliness is an issue; very crowded – should be cleaned (634) (IP) 	EH (CHBE)	2024-03-13 IP
GI-CERC/CHBE-23/11/08-06	C	CHBE 171	<ul style="list-style-type: none"> - Shelves need seismic restraints (IP) - Create and keep training records (IP) - Make appropriate labels for all chemicals in the lab (IP) - Chemical inventory and SDS's need to be updated (IP) - Overall cleanliness is an issue; very crowded – should be cleaned (IP) 	EH (CHBE)	2024-03-13 IP
		MINE			
GI-CMP-23/12/11-01	C	Inspection Date: Dec 11, 2023 Location: CMP 100, 101, 101A, 101B, 108, 109		AH (MINE)	2024-03-13 IP



6. REVIEW OF WORKPLACE SAFETY INSPECTIONS (including any changes to equipment, machinery or work processes that may affect the health or safety of workers)					
		Notable Issues: CMP 101-machine maintenance/inspection logs to be updated. JOHSC Action Required? No			
NEW INSPECTIONS					
CHBE, CERC, & BRIC:					
GI-CHBE-24/02/14-01	C	Fume hood inspections occurred at the beginning of the month: - A few need rearranging before getting retested (in progress) - One does not meet WorkSafeBC standards and needed an SR submitted	EH (CHBE)	2024-03-13	IP
ICICS & MECH:					
GI-ICICS/MECH-24/02/14-01	C	Inspections completed in January were all the MECH Spaces in ICICS. There were several issues (mostly missing lights or ceiling tiles that need to be replaced.) All issues have been resolved.	GY (ICICS)		C
MINE					
GI-CMP-24/01/22	C	Inspection Date: Jan. 22, 2024 Location: CMP 201; 205; 304 Notable Issues: Fume hood needs repair and retesting/certification (complete) -Acid cabinet door latch not working properly, replacement parts ordered. (Feb 2024) JOHSC Action Required? No	LT & CM (MINE)	2024-03-13	IP
GI-CMP-24/01/20	C	Inspection Date: Jan. 20, 2024 Location: CMP 102; 110; 111; 111A; 151 Notable Issues: Manuals for equipment not readily available (Pls to locate and include hard copy next to equipment rm.111) -housekeeping concerns (complete) JOHSC Action Required? No	DE, BK & AH (MINE)	2024-03-13	IP
GI-CMP-24/01/15	C	Inspection Date: Jan 15, 2024 Location: CMP 207, 216 Notable Issues: None JOHSC Action Required? No	AH (MINE)		C



6. REVIEW OF WORKPLACE SAFETY INSPECTIONS (including any changes to equipment, machinery or work processes that may affect the health or safety of workers)					
GI-CMP-24/01/08	C	Inspection Date: Jan. 8, 2024 Location: CMP 103; 152 Notable Issues: None JOHSC Action Required? No	AH (MINE)		C
GI-FF-24/01/22	C	Inspection Date: Jan 22, 2024 Location: FF 401; 401A; 401B; 403 Notable Issues: None JOHSC Action Required? No	AH (MINE)		C

* GI- General Inspection

7. REVIEW EDUCATION AND TRAINING					
(General discussion, confirm all training is up-to-date, etc. For all actionable items please list below)					
Item # (ED-yy/mm/dd-01)	Priority	Discussion/Comments/Recommendations	Assigned To	Follow up: Date Pending	Status

* ED – Education and Training

8. ONGOING BUSINESS – Status of Action Items					
Original Item #	Priority	Action Plan (Actions Taken/Need to be taken)	Assigned To	Follow up: Date Pending	Status
APSC					
NB-21/09/08-01	D	LST membership: Asking all LSTs to submit any changes to their membership to Richard to update list on respective share-point sites.	RC (APSC)		R
NB-23/01/11-04	C	Enrolment in the new chemical safety program: Enrolment in the new chemical safety program	All Committee Members		R
NB-23/06/14-01	E	Outstanding items in JOHSC minutes: Asking all JOHSC reps with old or outstanding inspections and items arising to contact RC and LT (APSC) with updates to close items off in the minutes	All Committee Members		R



8. ONGOING BUSINESS – Status of Action Items					
Items arising from previous LST meetings:					
NB-23/10/11-04	E	<p>APSC JOHSC Co-chairs completing the Annual JOHSC Evaluation with SRS: IP. Will be presented to JOHSC membership upon completion.</p> <p><i>Dec 13, 2023 – Update: Additional goal for 2024- Advocate to SRS for the development of an Electrical Safety Program for UBCV.</i></p> <p><i>Jan 10, 2024 – Update: RC to bring up to SRS the need for electrical safety education/training for administrators/Pis around purchasing CSA (or equivalent) certified equipment for use at UBC.</i></p> <p><i>2024-02-14 - Update: From SRS “SRS will only be rolling out a general electrical safety page. We do not anticipate including an SOP for Electrical Certification. SRS suggests that APSC could develop something specific for the faculty if required.” UBCO SoE has a policy in place that UBCV could adopt (available on share-point in ‘Safety Share’)</i></p>	MC (CHBE) + SB (MECH)+ RC (APSC)		C
NB-23/11/08-05	C	<p>APSC - LiPo Battery safety: Question for SRS: what is the status of the Lithium battery safety guidance document/program? MECH points to a Penn State program that could be used in the interim.</p> <p><i>Dec 13, 2023 – Update: MC (CHBE) connected RW (SRS) with SMEs to review and comment on draft battery safety guidelines.</i></p>	MC (CHBE) RW (SRS) RC (APSC)		R
NB-24-02-14-01	C	<p>Trespasser in APSC spaces: Known trespasser has returned to campus. Arrested in September at ICICS. Spotted in Kaiser Atrium in early January.</p> <p><i>Update 2024-02-14: See BRIM LST report.</i></p>	RC (ASPC)		C
NB-24-02-14-02	C	<p>EUS cash drop-off box in ESC: EUS has indicated that they cannot host a cash drop-off box for departmental clubs in the ESC. Any further action required?</p>	RC (ASPC)		C

* ED – Education and Training * GI- General Inspection *NB – New Business

9. JOHSC RECOMMENDATION LETTERS & REGULATORY INSPECTIONS (e.g. WorkSafe BC)						
Item # (use Recommendation #)	Priority	Discussion and/or Action Items	Assigned To	Date of Issue	Date to be Completed	Status



9. JOHSC RECOMMENDATION LETTERS & REGULATORY INSPECTIONS (e.g. WorkSafe BC)						
IR# 202416973009A	C	<p>Description: On January 22, 2024, a worker sustained an injury after falling four feet above grade while pulling material from under a tarp. The worker received first aid on scene, and was then transported to a hospital for medical treatment. There were zero (0) orders issued to the University.</p> <p>JOHSC/LST General Learnings/Discussion Points: As a reminder, any workplace incident that has caused a serious or life-threatening injury, plus all other immediately reportable incidents, must be reported to Campus Security at 604-822-2222 (after calling 911 emergency services) as part of the incident response. More information regarding what to do in the event of a serious incidents, possible serious incident, or other immediately reportable incidents can be found on the SRS Website. Encourage everyone to report incidents and near misses into CAIRS within 48 hours of the occurrence so that a preliminary investigation can be completed within 48 hours as required by section 71 of the Workers Compensation Act Reminder that incident investigations require a site visit that must be completed within 30 days, and include a detailed description of incident, unsafe conditions, contributors, causes, corrective actions, and the name of the participating worker representative.</p>	RC (APSC)	2024-01-22		C

* REC – Recommendation Letter

10. NEW & OTHER BUSINESS					
Item # (NB-yy/mm/dd-01)	Priority	Discussion and/or Action Items	Assigned To	Date to be Completed	Status



10. NEW & OTHER BUSINESS					
Items arising from LST meetings for February meeting:					
NB-24-02-14-01	C	BRIM: A frequent intruder of APSC buildings and ICICS, was arrested in Brimacombe on Friday, February 2nd evening, after hiding out in a washroom 30 minutes before closing time. He had taken up residency in our lounge and was removed by Campus Security earlier in the day. Campus Security is working with the RCMP to prohibit him from campus again. If they is sighted, we are to call CS and the RCMP non-emergency 604 224 1322.	GL (BRIM)		C
NB-24-02-14-02	C	CHBE, CERC, & BRIC: Updated the Building Emergency Response Plan as per the new changes. Being reviewed by the LST and will be voted for approval in the following meeting.	EH (CHBE)		C
NB-24-02-14-03	C	ECE: Work Day training reports update. Unknown spill outside of MacLeod and ICICS. Fire Chief has approved of a location for the Kaiser/Macleod hazardous materials disposal cage.	SF (ECE)		C
NB-24-02-14-04	C	MTRL: Completed semi-annual inspections and re-inspections.	HE (MTRL)		C
NB-24-02-14-05	C	MECH: <ul style="list-style-type: none"> • Welcome to new LST members for MECH. Thomas Beer (Undergraduate Students), Marzieh Alishahi (Graduate Students) as well as three Faculty; Adam Clare, Kefei Wen and Alex Tavasoli. • Watch out for Stephen Bueckert and call campus security if seen. Image shared with MECH staff and faculty. • Eyewash stations in CEME/KAIS registered as being too cold this week. They have been fixed but Building Ops gave us the following feedback: “Checked all those eye wash stations, rebuilt or adjusted the mixing valves, all temperatures now meet the requirement. Due to long hot water line and low hot water consumption, there is a need to wait for a while for hot water to come to the tap. The eye wash temperature may be too low at first, need to run the tap to bring the temperature to normal few 	MF (MECH)		C



10. NEW & OTHER BUSINESS					
		minutes later.” We do not think this is good enough as in an emergency situation, you cannot wait for a few minutes.			
		NEW BUSINESS			
NB-24-02-14-06	E	Building Emergency Response Plan (BERP): The 2024 BERP template has been updated and accompanied by a list of changes (available on share-point). Please remember to annually review the BERP for your building and distribute a final copy to all the building occupants. One of the most notable changes in the BERP this year is the requirement to email a copy of the completed BERP to safety.risk@ubc.ca with any completed individualized evacuation plans removed. Remember to schedule an annual fire drill once within a calendar year! Instructions on how to schedule a drill is included in the BERP along with guidance on what to do for disability and accessibility considerations.	RC (APSC)		C
NB-24-02-14-07	E	Duty to Cooperate & Duty to Maintain Employment: Effective January 1, 2024, amendments to the Workers' Compensation Act introduce the Duty to Cooperate and the Duty to Maintain Employment, aiming for a more collaborative return-to-work process for employees recovering from workplace injuries or illnesses. Please refer to the attached document (available on share-point), which provides further insights and guidelines. For assistance and further details regarding the Stay at Work/Return to Work Program, please contact Grace Wang , Manager, RTW & Accommodations.	RC (APSC)		C
NB-24-02-14-08	C	MANDATORY Chemical Weapons Declaration for 2023: Please complete and submit the survey by <u>February 23, 2024</u> . The link for the survey is: Take the survey Please note: This survey may not be compatible with all browsers or mobile devices. If you have problems completing the survey try to copy and paste the URL below into another internet browser:	RC (APSC)		C



10. NEW & OTHER BUSINESS					
		https://ubc.ca1.qualtrics.com/jfe/form/SV_aVhZjXTHsBgld7U If you have any questions, please do not hesitate to contact Rich Wambolt at SRS.			
NB-24-02-14-09	C	Review previous 2019 posters on ‘Duty to Report’ and ‘Incident Reporting’ to see if either should be re-distributed as a follow-up to CAIRS statistics reviewed last month.	RC (APSC)		C
		Informational Items			
NB-24-02-14-10	E	<p>1. SRS:</p> <p>a. Pink Shirt Day: On February 28, wear pink to show your support for an end to bullying and harassment in our communities. At UBC, we strive to provide a safe, respectful and productive environment for our faculty, staff and students. The UBC Respectful Environment Statement outlines our principles about creating a respectful environment for all. Visit https://www.pinkshirtday.ca/ for more information.</p> <p>b. JOHSC and LST Training: New dates have been released for JOHSC and LST training. You can register for JOHSC training here, and LST training here</p>	RC (APSC)		C
NB-24-02-14-11	E	<p>2. Road Safety at Work</p> <p>3. WHMIS Newsletter</p> <p>4. Healthy UBC</p> <p>5. WorkSafeBC:</p> <p>a. Activity-related soft tissue disorders of the limbs</p> <p>b. eNews</p> <p>c. Recent work-related incidents reported to WorkSafeBC</p>	RC (APSC)		C

*NB – New Business

1. NEXT MEETING	
Date:	Wednesday, March 13, 2024



1. NEXT MEETING	
Time:	09:00 – 10:30
Location:	Hybrid: In person (CEME 2202) & Zoom
2. MEETING ADJOURNED	
10:04	Moved by: Markus Fengler Second by: Ailish Statham

LEGEND

PRIORITY:		STATUS:	
A	Critical/Life-threatening/high probability	N	New
B	Urgent/moderate probability of re-occurrence	R	Repeat
C	Important/low probability of re-occurrence	C	Complete
D	Reminders	IP	In Progress
E	Information	RF	Referred forward

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- Responsible Managing Director/Dean
- All JOHSC members
- Internal Communications Person
- Safety & Risk Services ubcsafety.committee@ubc.ca
- Posted on any Safety Bulletin Boards (if applicable)