



Joint Occupational Health & Safety Committee Meeting Minutes

Name of Committee: SHCS JOHSC

Worker Co-Chair: Susan Kelly*
Employer Co-Chair: David Kiloh

Date: September 24, 2024

Time: 1:30 PM
Location: Ponderosa Ballroom /Zoom conference

AGENDA:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Musqueam Land Acknowledgement 2. Roll Call 3. Determination of Quorum 4. Record of Distribution 5. Approval of Previous Joint Occupational Health and Safety Committee (JOHSC) Meeting Minutes 6. Additional Agenda Items & Approval of Agenda Review 7. Centralized Accident/Incident Reporting System (CAIRS) report of Accidents/Incidents <ul style="list-style-type: none"> • Monthly Incident List & Statistical Summary Report | <ol style="list-style-type: none"> 8. Review Workplace Safety Inspections (including any changes to equipment, machinery or work processes that may affect the health or safety of workers) 9. Review Education and Training 10. Ongoing Business – Status of Action Items (includes review of previous minutes) 11. Tabled Business- Status of Tabled Items to be added to Ongoing business 12. JOHSC Formal Recommendation Letters & Regulatory Inspections 13. New and Other Business 14. Next Meeting 15. Meeting Adjournment |
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1. MUSQUEAM LAND ACKNOWLEDGEMENT

Inclusion is one of the cornerstones of this committee’s values; the Co-Chairs believe this monthly practice is a simple step we can take now to shape our culture, remind us of our values, and the future actions we can take to further this committee’s commitment to inclusion.

To offer a land acknowledgement: **“I would like to acknowledge that we are gathered today on the traditional, ancestral, and unceded territory of the hən̓q̓əmi̓n̓ərn̓ speaking x̱m̓əθḵw̓əy̱əm (Musqueam) People.”**

To learn more, please visit: <https://indigenous.ubc.ca/indigenous-engagement/musqueam-and-ubc/> and <https://www.musqueam.bc.ca/>

To learn Gifted names, please visit: [tə ʃx̱w̱hələləms̱ tə ḵw̱aλḵw̱əʔaʔṯ \(The Houses of the Ones Belonging to the Saltwater\)](#) and [Totem Park](#)



2. ROLL CALL						
Worker Representatives	Union / Association	Associated LST	Work Location	Present	Regrets	Absent
Faryal Abu-Sharife, <i>Asst. Retail Floor and Online Store Supervisor</i>	CUPE 116	Bookstore & Campus Mail Services	Bookstore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris McCauley, <i>Mail Distribution Coordinator</i>	CUPE 116	Bookstore & Campus Mail Services	Campus Mail Warehouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Wong, <i>Mail truck driver (A)</i>	CUPE 116	Bookstore & Campus Mail Services	Campus Mail Warehouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Fong – <i>ECE Childcare</i>	BCGEU	Child Care	Huckleberry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Georgina Le Flufy (A)	BCGEU	Child Care	Pioggia	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Kelly, <i>Supervisor [Co-Chair]</i>	CUPE 116	Food Services	OK/Gather at Vanier	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phillip Wong, <i>Senior Supervisor (A)</i>	CUPE 116	Food Services	OK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rob Harley, <i>Electrician (A)</i>	CUPE 116	Operational Services	SHCS Trades Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leslie Kupillas, <i>Head Tradesperson</i>	CUPE 116	Operational Services	SHCS Trades Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cherrylyn Navarrete, <i>Supervisor</i>	CUPE 116	Operational Services	Acadia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dharma Velu, <i>Supervisor (A)</i>	CUPE 116	Operational Services	Place Vanier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Efrain Jimenez, <i>Parking Compliance Officer (A)</i>	CUPE 116	Parking & Access Desk	Impound Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gabriel Guzman, <i>Parking Facilities Maintenance</i>	CUPE 116	Parking & Access Desk	Meter Shop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nei Nteta, <i>Assignment Coordinator</i>	CUPE 2950	Support Services	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ana PedrozaLagos, <i>Assignment Coordinator (A)</i>	CUPE 2950	Support Services	SHCS Main Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shane Davies, <i>Front Desk Service Coordinator</i>	CUPE 116	Support Services	Acadia Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adam Skiland, <i>Front Desk Service Coordinator (A)</i>	CUPE 116	Support Services	Walter Gage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vasya Molnar, <i>Procurement Officer (A)</i>	M&P	Support Services	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Billie Sandhu, <i>Procurement Officer (A)</i>	M&P	Support Services	SHCS Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* (A) – Alternate member



Employer Representatives	Associated LST	Work Location	Present	Regrets	Absent
Karen Vaughan, Child Care Director	Child Care	Child Care Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diane Tannahill, Child Care (A)	Child Care	Child Care Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Speight, Executive Chef and Culinary Director	Food Services	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Colin Moore, Food Services Director (A)	Food Services	SHCS Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Kiloh, Facilities & Building Services Director [Co-Chair]	Operational Services	Thunderbird Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rob Auffray, Manager, Meetings Spaces /Support Services	Operational Services	Conferences & Accommodation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roberto Albertini, Parking Operations Manager	Parking & Access Desk Services	Parking Services Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Jimenez, Op. Facilities Manager (A)	Parking & Access Desk Services	Parking Services Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lakshmi Sangaranarayanan, Student Residence Director (A)	Support Services	SHCS Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Chow, Assistant Manager, Residence Assignments and Administration	Support Services	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ana Munoz, Bookstore Operations Manager	Bookstore	Bookstore Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shane Gopaulsingh, Bookstore Store Manager (A)	Bookstore	Bookstore Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resources/Guests	Associated LST	Work Location	Present	Regrets	Absent
Marena Sra, Safety & Claims Coordinator	Resource	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jessica Sterman, OH&S Compliance & Claims Associate	Resource	SHCS Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gontran Paget, Senior Manager, Safety Management Systems	Resource	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valerie Leung, Safety Advisor	Resource	SHCS Main Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kate Allan, Safety Advisor	Resource	SHCS Main Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Nakagawa, Safety and Risk Services	Guest	Donald Rix	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. DETERMINATION OF QUORUM					
a. A minimum of 4 members; b. Worker representatives (faculty and staff workers who do not exercise managerial functions) and employer representatives (management workers who exercise managerial functions);					



c. At least half of the members must be worker representatives;		
Is there quorum for this meeting? <i>* If quorum is not met, the meeting does not qualify as a monthly meeting. The monthly meeting will need to be rescheduled within the same month.</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

4. RECORD OF EMAIL DISTRIBUTION		
DOCUMENT	DATE	
SHCS LST's September 2024 Minutes and Incident Reports	9/20/2024	
JOHSC August 2024 Draft Minutes	9/20/2024	
JOHSC September 2024 Agenda	9/20/2024	
IR #202418823106A	9/20/2024	
SRS Co-Chair Email	9/20/2024	

5. APPROVAL OF PREVIOUS JOHSC MEETING MINUTES		
<i>(Statement to indicate minutes of previous meeting have been read & acknowledged and to record any corrections to it)</i>		
• Move to adopt minutes	Moved by: <u>Roberto Albertini</u>	Seconded by: <u>Michael Chow</u>
Are the minutes approved?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

6. ADDITIONAL AGENDA ITEMS & APPROVAL OF AGENDA		
• Approval of Agenda	Moved by: <u>Rob Harley</u>	Seconded by: <u>Roberto Albertini</u>
6A. REVIEW ACTIONABLE ITEMS FROM LST MINUTES (if applicable)		
<i>Place actionable items under Accident/Incident Investigation, Safety Inspections, Correspondence, New Business etc. as applicable and assign proper item # for further discussion/action.</i>		
-No actionable items noted		
Is the agenda approved?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>



7. REVIEW CAIRS REPORT OF ACCIDENTS/INCIDENTS:

See attached incident report:

- Monthly Incident List & Statistical Summary Report (*For any general CAIRS information that requires discussion or action, please record under “New Business” e.g., make note of trends etc. Any incident-specific items and follow up requests are to be listed below*)

(* See Legend at end for Priority and Status Codes)

Review of LST Summaries from the Previous Month’s
Centralized Accident/Incident Reporting System (CAIRS) report of Accidents/Incidents

Unit	CAIRS Reports (August- September)	First Aid (FA) Breakdown	Open CAIRS Summary
Bookstore & Campus Mail Services	0 NEW; 0 OLD	N/A	Chris- Nothing to report
Child Care	1 NEW; 1 FA only; 2 OLD (CLOSED)	First Aid called: 2/2	Gontran- sandbox incident- Child dug holes and Employee fell in and tripped walking through sandbox, can use cones to flag or cover holes
Food Services	9 NEW (1 OPEN); 0 OLD OK/ Time Loss/ Contact with Chemicals/ Pain from Impact/ Eye Staff was cleaning the oven and opened a cleaning tab which caused debris to enter the left eye. Reigner oven cleaner tablet. Eye cleaner was offered and used first aid was called, worker was asked to take uber to go to VGH, as UBC Hospital was closed. Action: Worker was advised to use protective goggles; eye wash station was used. Current SDS, will provide helpful FA information- to be updated.	First Aid called: 5/9 Not called: 2 Worker declined: 2	Susan- First Aid response to incident was to send worker to VGH in an UBER- Paul N. to provide clarification on this process.
Operational Services	2 NEW (CLOSED); 0 OLD	First Aid called: 1 Worker declined: 1	Rob H. – All closed
Parking Services & Access Desk	0 NEW; 0 OLD	N/A	Roberto- Nothing to report, knock on wood!



7. REVIEW CAIRS REPORT OF ACCIDENTS/INCIDENTS:

Support Services	3 NEW (CLOSED); 0 OLD	First Aid called:2/3 Ergo-onset: 1	Michael- All closed
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8. REVIEW OF WORKPLACE SAFETY INSPECTIONS (including any changes to equipment, machinery or work processes that may affect the health or safety of workers)

Distribute inspection checklist(s) and report(s) for meeting and use this table to record discussion and new recommendation(s)

No actionable items noted

Summary Review of all Unit Inspection Areas
Trends identified at the LST- detailed corrective actions in LST minutes

Unit	Inspections Completed in September	Findings?
Bookstore & Campus Mail Services	3/4	Nothing further to report.
	47 Campus Mail Vehicle Inspections 1 Trailer inspection (pre-use for events)	
Child Care	28/31 Programs	Nothing further to report.
	25 Child Care Vehicle (Bus) Inspections	
Food Services	17/18 Total open locations (Law Café- pending inspection)	Nothing further to report.
	38 Vehicle Inspections	
Operational Services	10/11 Building services (Exchange pending) 5/5 Trade shops	Nothing further to report.
	Vehicle Inspections: <ul style="list-style-type: none"> • Trades: 429 • Conferences and Accommodation vehicles: 3 	
Parking & Access Desk Services	2/2 [Access Desk/Coin Room]	All inspections complete.
	173 Vehicle Inspections	
Support Services	11/11	All inspections complete.
	89 Vehicle Inspections (Overnight Mobile Team)	

* GI – General Inspection



9. REVIEW EDUCATION AND TRAINING					
(General discussion, confirm all training is up-to-date, etc. For all actionable items please list below)					
Item # (ED-yy/mm/dd-01)	Priority	Action Plan (Actions Taken/Need to be taken)	Assigned To	Follow up: Date Pending	Status
ED-24-05-28-01	E	Shane Gopaulsingh to complete JOHSC training on November 22 nd	SG	10-22-2024	IP
ED-24-06-25-01	E	David Wong to complete JOHSC training on November 22 nd	DW	10-22-2024	IP
ED-24-06-25-02	E	Nei Nteta completed JOHSC training on September 12 th	NN	09-12-2024	C
ED-24-07-23-01	E	Ana PedrozaLagos to complete JOHSC training on November 22 nd	AP	10-22-2024	IP
ED-24-07-23-02	E	Adam Skiland to complete JOHSC training on November 22 nd	AS	10-22-2024	IP
ED-24-09-24-01	E	<p>Psychological Health and Safety 101- Learn about factors that support psychological safety in your team</p> <p>Enroll anytime [CWL login required]: https://wpl.ubc.ca/browse/wellbeing/wellness/courses/psychological-health-and-safety-101</p> <p>-Identify actions that you can take to enhance psychological health and safety in your workplace</p> <p>- Roberto and the Parking and Access Desk team participated in online training and shared some key learnings with the group on building trust within your teams and encouraged all to participate in this helpful training to supporting psychological safety across SHCS departments.</p>	ALL	N/A	C



* ED – Education and Training

10. ONGOING BUSINESS – Status of Action Items					
Original Item #	Priority	Action Plan (Actions Taken/Need to be taken)	Assigned To	Follow up: Date Pending	Status
Review Membership	C	- No New	ALL	10-22-2024	IP
NB-24/08/27-01	C	<p>UBC Fleet insurance (University-owned and leased vehicles) Does ICBC typically leave notes on driver’s record? A similar CAIRS incident involving a Campus Mail driver and was handled by Insurance & Loss Prevention but resulted in a note on the driver’s personal record when ICBC got involved for the off-campus incident. Off-campus incidents- Note on driver’s record, premium unaffected On-campus incidents- No notes on driver’s record, premium unaffected</p> <p>- For more information, visit: https://srs.ubc.ca/insurance/insurance-programs/automobile-insurance/</p>	CM/KA	N/A	C

* ED – Education and Training * GI – General Inspection *NB – New Business

11. TABLED BUSINESS						
Item #	Priority	Discussion and/or Action Items	Assigned To	Date to be Reviewed	Date to be Completed	Status
BERP	C	- BERPS template pending further updates, tabled	ALL	TABLED	10-22-2024	IP

12. JOHSC FORMAL RECOMMENDATION LETTERS & REGULATORY INSPECTIONS (e.g., WorkSafeBC)						
Item # (Use Recommendation or Report #)	Priority	Discussion and/or Action Items	Assigned To	Date of Issue	Date to be Completed	Status
202416973060B	E	<p>Description: Incident not related to SHCS This follow-up Inspection Report accepted compliance measures taken in response to the order issued on June 5,</p>	N/A	JULY 22, 2024	N/A	C



		<p>2024, related to a hazardous substance exposure incident at the In-Vessel Composting Facility.</p> <ul style="list-style-type: none"> o A Notice of Compliance was submitted to WorkSafeBC on July 5, 2024, outlining steps taken to ensure safety compliance. <p>JOHSC/LST General Learnings/Discussion Points:</p> <ul style="list-style-type: none"> o Incident discussed by JOHSC, not related to SHCS 				
202416973064B	E	<p>Description: Incident not related to SHCS</p> <ul style="list-style-type: none"> o This follow-up Inspection Report is in response to the order issued on July 3, 2024, related to scaffolding at UBC Botanical Garden. o There is one (1) outstanding order requiring further action by the University. <p>• JOHSC/LST General Learnings/Discussion Points:</p> <ul style="list-style-type: none"> o Incident discussed by JOHSC, not related to SHCS 	N/A	AUG 8, 2024	N/A	C
202418823106A	E	<p>Description: <u>Incident was related to SHCS</u></p> <ul style="list-style-type: none"> o On September 12, 2024, a WorkSafeBC Officer conducted an inspection in response to a bullying and harassment complaint at UBC. o The employer provided evidence detailing how the complaint was addressed, and the file has been closed. o There were zero (0) orders issued to the University <p>Bullying and Harassment – Employer response shared with JOHSC following issuance of inspection report.</p> <ul style="list-style-type: none"> - Every employer must ensure the health and safety of all workers working for that employer, and any other workers present at a workplace at which that employer's work is being carried out. (WCA21(1)(a)) - Reference to the <i>Workers Compensation Act</i> 	N/A	SEPT 12, 2024	N/A	C



		<p>– No orders were issued to the University; actions taken in Employer’s response were reasonable, BHQ file was closed</p> <ul style="list-style-type: none"> • JOHSC/LST General Learnings/Discussion Points: <ul style="list-style-type: none"> o Incident discussed by JOHSC; actions taken were reasonable. Details on the file were not shared to uphold confidentiality and respect privacy of involved parties. Reminded to “Say something”. There is a list of available resources: Union/Association reps, HR, SHCS Supervisors o It is important to maintain confidentiality and support services (EFAP) are available to workers involved in bullying and harassment complaints. 				
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13. NEW & OTHER BUSINESS

- General discussion items (list actionable items below)

Item # (NB-yy/mm/dd-01)	Priority	Action Plan (Actions Taken/Need to be taken)	Assigned To	Date to be Completed	Status
NB-24/09/24-01	E	<p>Safety Day Awards - our JOHSC (Vehicle Safety program) and Child Care LST (Mental health initiative- ‘Zen Den’) won safety achievement awards!</p> <ul style="list-style-type: none"> - Participation at Safety Day will count towards your annual 8hr safety training. 	ALL	N/A	C
NB-24/09/24-02	E	<p>What’s New on Campus:</p> <ul style="list-style-type: none"> - JumpStart Student Check-in stats. reviewed: Day 1 (2,942) Day 2 (3,458) - Brock Commons South- opening October 3rd at 10am (280 beds) - Lower Mall Precinct Project- UBC secured provincial funding for a new housing project (2029) for a year-round student residence (1500 beds) 	ALL	N/A	C
NB-24/09/24-03	E	<p>Safety activity -Shoes for Crews (SFC) giveaway—Back to School Kahoot with fun JumpStart trivia! - Winners Vasya Molhar (Purchasing), and Michael Chow (Student Residence)!</p> <p>August online draw winners: Erika Hasegawa (C&A) and Collen Vaillancourt (Food Services)!</p>	ALL	N/A	E



		<ul style="list-style-type: none"> - SFC provides a great service to get reliable and quality anti-slip footwear; compliant with safety legislation and great options and styles - Samples with info tags will be distributed to a workplace near you! 											
NB-24/09/24-04		<p>First Aid concern- (after hours) Urgent care at UBC Hospital closes daily at 8pm</p> <ul style="list-style-type: none"> - Food Services staff was asked to take UBER taxi to Vancouver General Hospital (VGH) Emergency unit, since the UBC FA services vehicles are only contracted to provide rapid transport to the UBC hospital. - Workers can call for an ambulance, otherwise workers are able to ask for friends or family to drive them to VGH, or use UBER taxi services. 	ALL	N/A	E								
NB-24/09/24-05	E	<p>Safety Wins-by LST/SHCS unit to be introduced at every JOHSC</p> <table border="1"> <thead> <tr> <th>Unit</th> <th>Safety Wins</th> </tr> </thead> <tbody> <tr> <td>Bookstore & Campus Mail Services</td> <td> <ul style="list-style-type: none"> - The Bookstore experienced a very busy rush season and there were no incidents during this very busy time. Trend identified from previous year, and significant drop in incidents. - Reconfiguring retail floor and refreshing shelving for standardized and safe shelves. Faryal noted safer shelving is great, helps from bumping into corners as you pass by. </td> </tr> <tr> <td>Child Care</td> <td> <ul style="list-style-type: none"> - Karen is pleased to attend and represent the Child Care team, as they won a 'Safety Achievement Awards' at the upcoming Safety Day event! - Programs and areas recognize complex challenges and create wins for both the child and parents. - Educators are actively demonstrating their ability to develop successful and sustainable plans for child at our programs </td> </tr> <tr> <td>Food Services</td> <td> <ul style="list-style-type: none"> - Susan agrees the new school year is off to a great start! - Very few incidents given the operational demand of getting things up and running! </td> </tr> </tbody> </table>	Unit	Safety Wins	Bookstore & Campus Mail Services	<ul style="list-style-type: none"> - The Bookstore experienced a very busy rush season and there were no incidents during this very busy time. Trend identified from previous year, and significant drop in incidents. - Reconfiguring retail floor and refreshing shelving for standardized and safe shelves. Faryal noted safer shelving is great, helps from bumping into corners as you pass by. 	Child Care	<ul style="list-style-type: none"> - Karen is pleased to attend and represent the Child Care team, as they won a 'Safety Achievement Awards' at the upcoming Safety Day event! - Programs and areas recognize complex challenges and create wins for both the child and parents. - Educators are actively demonstrating their ability to develop successful and sustainable plans for child at our programs 	Food Services	<ul style="list-style-type: none"> - Susan agrees the new school year is off to a great start! - Very few incidents given the operational demand of getting things up and running! 	ALL	N/A	E
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		Operational Services	<ul style="list-style-type: none"> - Low incident rate at the busiest time of year! Supervisors are providing demos as part of correction actions- very helpful and proactive approach! - Staff numbers lowered due to medical time off-sick, and operations have been adaptive to ensure coverage. - Training completed recently- good feedback from participants- solid sessions! 			
		Parking & Access Desk Services	<ul style="list-style-type: none"> - JumpStart was successful with the multi-unit efforts, resulting in no incidents at Move-in- maintenance staff involved in setting-up and traffic control! - Imagine Day events were successful despite many road closures with minimum impact on traffic- ran very smoothly - Oct./Nov. training and Workshops: Work Culture with ODL, Gossip workshop, JIBC de-escalation, and Conflict theatre! 			
		Support Services	<ul style="list-style-type: none"> - Nei has successfully completed JOHSC training on September 12th-feedback was good overall. - Overnight Mobile team celebrates 1 year! - Move -in was successful and took a multi-unit effort, with Parking services and 13 new staff! - Great documentation of CAIRS incidents, as this unit doesn't often have many incidents - North parkade re-opens, and traffic control officer is stationed at busy crosswalks- signs posted to safety re-direct patrons to south exit near West Coast Suites, as the pedestrian walkway is still underway. 			
		ALL	<ul style="list-style-type: none"> - SHCS JOHSC and Child Care LST won 'Safety Achievement Awards'! We've been invited by Paul N. to attend the awards ceremony at 2:30pm on Safety Day! - Karen V. and David K. to join for this portion of the event. 			



			<ul style="list-style-type: none"> - JumpStart went very well, Parking coordinated well and controlled traffic throughout campus! - Good representation at our in-person meeting from both worker and employer safety committee members. 			
NB-24/08/27-05	E	SRS Email: Reviewed and Emergency Management Fall engagements discussed.	<ul style="list-style-type: none"> - Paul N. reminded us to connect with Dustin Szeto on First Aid related concerns or questions. 	ALL	N/A	E

*NB – New Business

14. NEXT MEETING	
Date:	October 22, 2024
Time:	1:30 PM
Location:	Zoom
15. MEETING ADJOURNED	
Time:	3:00 PM

LEGEND

PRIORITY:		STATUS:	
A	Critical/Life threatening/high probability	N	New
B	Urgent/moderate probability of re-occurrence	R	Repeat
C	Important/low probability of re-occurrence	C	Complete
D	Reminders	IP	In Progress
E	Information	RF	Referred forward

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- Responsible Managing Director
- All JOHSC members
- Co-Chairs- sent for approval prior to distribution for posting
- Internal Communications Person
- Safety & Risk Services ubcsafety.committee@ubc.ca
- Posted in all relevant areas each month